

Approve 2021-22 Committees & Chairs:

Operations

Chair:

Vice chair:

3.

4.

Finance

Chair:

Vice chair:

3.

4.

Blg/Gds

Chair:

Vice chair:

3.

4.

Motion:

Second:

Discussion:

Roll call vote:

Ginger Cole –

Bessie Smith –

Holly Carpenter-

Duane Hansen –

Tina Williams –

Christy Trigg –

Approve 2021-21 Meeting Dates & Library Closures (attached):

Motion:

Second:

Discussion:

Roll call vote:

Ginger Cole –

Bessie Smith –

Holly Carpenter-

Duane Hansen –

Tina Williams –

Christy Trigg –

Public Comment: Three minute limit

Adjournment:

Motion:

Second:

Time: _____

Roll call vote:

Ginger Cole –

Bessie Smith –

Holly Carpenter-

Duane Hansen –

Tina Williams –

Christy Trigg –

PUTNAM DISTRICT LIBRARY
Annual Budget Meeting Agenda – April 20, 2021 immediately following Annual Meeting

Call to Order Time: _____

Members Present Attendance (name, location):
Ginger Cole –
Bessie Smith –
Holly Carpenter-
Duane Hansen –
Tina Williams –
Christy Trigg –

Staff Present Savannah Shilton

Approve Agenda

Motion: _____ Second: _____ Discussion: _____

Roll call vote:
Ginger Cole –
Bessie Smith –
Holly Carpenter-
Duane Hansen –
Tina Williams –
Christy Trigg –

Approve 2021-22 Proposed Budget (attached)

Motion: _____ Second: _____ Discussion: _____

Roll call vote:
Ginger Cole –
Bessie Smith –
Holly Carpenter-
Duane Hansen –
Tina Williams –
Christy Trigg –

Public Comment: Three minute limit

Adjournment

Motion: _____ Second: _____ Time: _____

Roll call vote:
Ginger Cole –
Bessie Smith –
Holly Carpenter-
Duane Hansen –
Tina Williams –
Christy Trigg –

Putnam District Library
Holidays for 2021-2022 Fiscal Year
 Highlighted dates are paid holidays for staff

| | | |
|---------------------------|-------------------------|--------|
| Saturday, May 29 | Memorial Day Weekend | Closed |
| Monday, May 31 | Memorial Day | Closed |
| Saturday, July 3 | Fourth of July Weekend | Closed |
| Monday, July 5* | Fourth of July Weekend* | Closed |
| Saturday, September 4 | Labor Day Weekend | Closed |
| Monday, September 6 | Labor Day | Closed |
| Thursday, November 25 | Thanksgiving | Closed |
| Friday, November 26 | Thanksgiving Weekend | Closed |
| Saturday, November 27 | Thanksgiving Weekend | Closed |
| Friday, December 24 | Christmas Eve | Closed |
| Saturday, December 25 | Christmas Day | Closed |
| Friday, December 31 | New Year's Eve | Closed |
| Saturday, January 1, 2022 | New Year's Day | Closed |
| Friday, April 15, 2022 | Good Friday | Closed |
| Saturday, April 16, 2022 | Easter Weekend | Closed |

*Notes:

July 4 falls on a Sunday, holiday is observed on following Monday

Putnam District Library
Board Meeting Dates for 2021-2022 Fiscal Year

*Meetings are the 3rd Tuesday each month at 6 pm, unless otherwise noted

| | | |
|------------------|-------------------|--------------------|
| April 20, 2021 | May 18, 2021 | June 15, 2021 |
| July 20, 2021 | August 17, 2021 | September 21, 2021 |
| October 19, 2021 | November 16, 2021 | December 21, 2021 |
| January 18, 2022 | February 15, 2022 | March 15, 2022 |
| April 19, 2022 | | |